BACKGROUND VERIFICATION FORM (BVF)

PERSONAL INFORMATION

*NAME		*Active Mobile No :	
*FATHER NAME :		Alternate Mobile No :	
*EMAIL ID		*PAN NO.	
*AADHAR No.		*DOB & Age	DD / MM /YYYY Age :

EDUCATION DETAILS

Qualification (Highest to Lowest)	University/Institute/Board / Collage Name & Address	Duration		No. of Years	F- Fulltime P-Parttime C-Correspondence
		From	To		
					F / P / C
					F / P / C
					F / P / C

EMPLOYMENT DETAILS

Duration		No. of Years	Employer Name & Full Address	HR Contact Details (NAME, CONTACT NO, EMAIL ID)	Supervisor/Reporting Manager Contact Details (NAME, CONTACT NO, EMAIL ID)	Emp No & Designation	Gross Salary
From	To						
DD/MM/YYYY	DD/MM/YYYY						
DD/MM/YYYY	DD/MM/YYYY						
DD/MM/YYYY	DD/MM/YYYY						

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From	To						
DD/MM/YYYY	DD/MM/YYYY						
DD/MM/YYYY	DD/MM/YYYY						

Have you ever been convicted by a Court of Law ?	YES / NO	Have you ever been debarred/disqualified from any examination or restricted by any University or any other educational institute ?	YES / NO
Have you ever been arrested ?	YES / NO	Have you ever been debarred/disqualified from any Public Service Commission or any other recruiting company for appearing at its examination / selection ?	YES / NO
Have you ever been prosecuted ?	YES / NO	Is any case pending against you in any Court of Law at the time of filling this form ?	YES / NO
Have you ever been kept under detention ?	YES / NO	Is any case pending against you in any University or Educational Institute at the time of filling this form ?	YES / NO
Have you ever been fined by a Court of Law ?	YES / NO	In the previous employment, were any disciplinary proceedings framed against you or had you been called upon to explain your conduct in any matter at the time you served notice for resignation ?	YES / NO

If a the answer to any of the above mentioned questions is "YES", please give full particulars of the case/arrest/detention/conviction/punishment etc. and / or nature of the case pending in the Court/University/Educational Authority at the time of filling this form ?

1. The furnishing of false information or suppression of any factual information in the BVF would be a disqualification, and is likely to render the candidate unfit for employment in the company.

2. If detained, convicted, debarred, etc, subsequent to the completion and submission of this form, the details should be communicated immediately to the company or the authority to which the BVF has been sent earlier, as the case may be, failing which it will be deemed to be suppression of factual information.

3. In case false information has been furnished/or there has been suppression of any factual information in the BVF, and come to notice at any time during the service of the person, his/her services would be liable to be terminated.

TO WHOM IT MAY CONCERN

I understand that the information provided by me may be used by the organization or an outside agency to verify and validate the information that I have provided.I understand that the organization or an outside background verification agency may obtain information it deems appropriate from various sources including but not limited to the following: current and past employers, criminal conviction records, school records, college records and personal & professional references.I authorize, without reservations, any individual, corporation or other public or private entity to furnish the organization or outside background verification agency all information about me.I unconditionally release and hold harmless any individual, corporation, or public or private entity from any and all causes of action that might arise from furnishing to the organization or outside background verification agency that they may request pursuant to this release.

This authorization and release, in original, faxed or photocopied form, shall be valid for this and any further reports and updates that may be requested.

NAME : _____ SIGNATURE : _____ Date : _____

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